



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL

Office of the Schools Division
Superintendent

February 28, 2020

DIVISION MEMORANDUM

No. 105, s. 2020

DISTRICT VALIDATION OF SY 2019-2020 SCHOOL'S CONTINUOUS IMPROVEMENT (CI) PROJECT

To : CID & SGOD CHIEFS
EDUCATION PROGRAM SUPERVISORS
ELEMENTARY & SECONDARY SCHOOL HEADS AND TEACHERS,
AND ALL OTHERS CONCERNED

1. Division Memorandum No. 328, s. 2019 entitled "**Continuous Improvement Program Implementation**" encourages all schools in this division to develop CI Project as part in the implementation of their School Implementation Plan. Coaching conferences of all the School Heads in a form of LAC Sessions is also desired to keep track that all steps of the CI process are religiously conducted under the specific period.
2. In order to ensure that all participating schools during District CI Symposium have completed their CI project, there will be a validation of all completed CI project in their district within the second (2nd) week of March 2020 which will be spearheaded by their respective District Supervisors, District CI focal persons and Central Principal/a Secondary Principal.
3. A report will be submitted in this office to either Mr. Jupiter Maboloc or Mrs. Evelyn Marapao using the report format below:

NAME SCHOOL	TITLE OF CI PROJECT	CI PROJECT DATE COMPLETED



Address : 050 L. Chatto Drive, Barangay Cogon, Tagbilaran City
Tel. Nos. : (038) 412-4938; (038) 411-2544; (038) 501-7537
Tel Fax : (038) 501-75550 Website: www.depedbohol.org
Email Address : deped.bohol@deped.gov.ph



4. Schools that have not completed or did not made their CI project shall not participate during the District CI Symposium and shall be reported in this office together with their letter of explanation why they were not able to make their CI Project the fact that this is part in the implementation of their School Improvement Plan. This will be submitted together with the District CI validation report.
5. Attached is the CI Validation Form which will be used by the team during the activity.
6. For your guidance and compliance.


BIANITO A. DAGATAN, EdD, CESO
Schools Division Superintendent 



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District:

School :

Project Title:

Description:

Key Process:

Key Customers:

				POINTS	ACTUAL POINTS
1. DOCS REVIEW				30	
		A. PORTFOLIO		10	
		B. IMPLEMENTATION PLAN & STATUS		10	
		C. SIP-AIP		10	
2. INTERVIEW				40	
	Background of the study	A. ANY OF TEAM MEMBERS		10	
	How did you implement the project?	B. PROCESS OWNER		10	
	How's your C.I./What can you say about your C.I. project	C. PRINCIPAL		10	
	How did it help you? (depends on the project)	D. CUSTOMERS		10	



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	(Verify the validity of the solution)				
3. IMPACT		A. Performance Indicators		30	
	(depend on the project)	ex.	Increase Attendance		
			zero failure		
			zero dropout		
TOTAL				100	

VALIDATION TEAM:

Schools District Supervisor

District CI Focal Person

Central Principal/Secondary School Principal



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