



Republic of the Philippines
Department of Education
Region VII, Central Visayas



DIVISION OF BOHOL
City of Tagbilaran

Division Memorandum

No. 555s. 2019

To : All Non-IUS Senior Bookkeepers, All Non-IUS Disbursing Officers and All Others Concerned

Date : November 21, 2019

Subject : NON-IUS SENIOR BOOKKEEPERS AND DISBURSING OFFICERS' 4TH COORDINATION MEETING FOR CY 2019

1. In keeping with our mandate and in order to have a smooth and effective flow of financial transactions in the district level, this Office hereby disseminates the conduct of a one (1) day Coordination Meeting to all Non-IUS Financial Staffs together with the SDO Finance Personnel. The activity is intended to discuss issues and concerns with regard to financial transactions that will capacitate them in the service as financial staffs in the district.
2. In view hereof, all Non-IUS Senior Bookkeepers, All Non-IUS Disbursing Officers and SDO Finance Personnel shall attend the *one (1) day Coordination Meeting scheduled on November 21, 2019 at Metro Centre Hotel and Convention Center, Tagbilaran City*. Furthermore, the list of participants is hereto attached for your guidance.
3. No registration fee shall be collected from each participant. Meanwhile, travelling expenses of participants from their respective station to the venue, vice versa, shall be charged to Division MOOE through the monthly travel claim subject to usual accounting and auditing rules and regulations.
4. Full attendance of the participants is desired. Those personnel whose name was included in the list but failed to attend the said activity shall pay his/her share in the cost of the venue and meals using his/her personal money. Furthermore, registration of participants and serving of breakfast will start at 7:00 am. The opening program will immediately follow after the registration. All participants are enjoined to come to the venue on or before the time and shall, by no means, be doing activities other than attending and participating in the said meeting.
5. This memorandum shall serve as your **TRAVEL ORDER**.
6. Immediate and wide dissemination of this memorandum is hereby directed.


BIANITO A. DAGATAN, Ed.D., CESO V
Schools Division Superintendent

LIST OF PARTICIPANTS

DIVISION OFFICE PERSONNEL

NO.	NAME	DESIGNATION
1	ALODIA M. CALUNSAG	OIC - Division Accountant
2	MA. VICTORIA M. JASPE	Budget Officer III
3	VICTORIANO C. CIMENI	Cashier II
4	JUSTINA T. ARAC	ADAS III
5	FELIPE PLATINO	ADAS III
6	LIZA D. CRESCENCIO	ADAS III
7	MARILYN JASMIN TALAN	ADAS III
8	GRACE M. DAQUIO	ADAS III
9	RALF RENZ RAPIRAP	ADAS III
10	JULY BRYAN CABANGBANG	FISA
11	CLAUDINE BARRIOS	ADAS II
12	FE DUROY	ADA VI

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NO.	DISTRICT/SCHOOL	NAME	DESIGNATION
1	ALBUR	MARIA ERMALINDA C. AMORES	Senior Bookkeeper
2		MARYLANE JABINES	Disbursing Officer
3	ANTEQUERA	RITCHIE ANDING	Senior Bookkeeper
4		KAREN A. DAGAMAC	Senior Bookkeeper
5		IVAN CONCON	Disbursing Officer
6	BACLAYON	MARIA IVY APOSTOL	Senior Bookkeeper
7		LORIMAE URSABIA	Disbursing Officer
8	BALILIHAN	SHARON ANNIEBY RANTE	Senior Bookkeeper
9		JASMIN C. BALDAPAN	Senior Bookkeeper
10		RAYMOND OLALO	Disbursing Officer
11	CALAPE	REYNAMARIE ARENDAIN	Senior Bookkeeper
12		JANICE LIMOCON	Disbursing Officer
13	CATIGBIAN	DORIS LACEA	Senior Bookkeeper
14		DEMETRIA GALBAN	Senior Bookkeeper
15		LEONOR PANA	Disbursing Officer
16	CORELLA	DOLORES TUTOR	Senior Bookkeeper
17		EULOGIO ALBEZA	Disbursing Officer
18	CORTES	ARVIN RAMOS	Senior Bookkeeper
19		MARIBETH JUMAMOY	Disbursing Officer
20	DAUIS	CRISOLOGO SACLAO	Senior Bookkeeper
21		MARY DORIS MALARAN	Disbursing Officer
22	LOON NORTH	ALMA ESPINA	Senior Bookkeeper
23		ARACELI DELA TORRE	Senior Bookkeeper
24		JANEDINE LOUREBET REQUERON	Disbursing Officer
25	LOON SOUTH	JUVY LOQUELLANO	Senior Bookkeeper
26		BLESS DAGONDON	Senior Bookkeeper

NO.	DISTRICT/SCHOOL	NAME	DESIGNATION
27		APRIL DIANE LAGRADA	Disbursing Officer
28	PANGLAO	RONAN BONGALOS	Senior Bookkeeper
29		VAN ARIES JUMAWID	Disbursing Officer
30	MARIBOJOC	GEMMA MIRANDA	Senior Bookkeeper
31		KRISTINE MAE COLARTE	Senior Bookkeeper
32		EMALYN VILLAPAZ	Disbursing Officer
33	SIKATUNA	JHONARI VISAYA	Senior Bookkeeper
34		MARLENE DAGA-ANG	Disbursing Officer
35	TUBIGON EAST	SHEILA MARIE MALUENDA	Senior Bookkeeper
36		ARTEMIA MAGDOZA	Senior Bookkeeper
37	TUBIGON WEST	MARIBEL ARBASTO	Senior Bookkeeper
38		KRISTINE JOY ALIMPAYAN	Disbursing Officer
39	CORTES High School	KAREN SOLIVA	Senior Bookkeeper
40		BERNARDINO AUGUIS	Disbursing Officer
41	LOON High School	MARK IAN SALAO	Senior Bookkeeper
42		RITO LANZADERAS	Disbursing Officer
43	TUBIGON	PRIS JANE CALIPAYAN	Disbursing Officer
44	TUBIGON EAST High School	BOOTS RAMO	Senior Bookkeeper
45		GEMMA AUMENTADO	Disbursing Officer
46	BANTOLINAO NHS	ELLAINE ROSE BOTERO	Senior Bookkeeper
47		HELEN NAPAROTA	Disbursing Officer
48	PAGNITOAN NHS	MIRAFLORES SAMBAYON	Senior Bookkeeper
49		JADE OCANGGAS	Disbursing Officer
50	Cong.P Malasarte NHS	MA. IRENE ESCABUSA	Senior Bookkeeper
51		KARYL ANAFE MANLANGIT	Disbursing Officer

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NO.	DISTRICT/SCHOOL	NAME	DESIGNATION
1	Bien Unido	MAY ANGELIE BUCSIT	Senior Bookkeeper
2		ROSELYN GONZALES	Disbursing Officer
3	Buenavista	SAMANTHA VILLALONGJA	Senior Bookkeeper
4		MARIA VIERNALOU INSO	Senior Bookkeeper
5		ZENAIDA LAQUINTA	Disbursing Officer
6	Clarin	ROCHIE SABA	Senior Bookkeeper
7		FE MULA	Senior Bookkeeper
8		MA. AIMEE CLAIRE CEQUINA	Disbursing Officer
9	Dagohoy	NORA TOMARONG	Senior Bookkeeper
10		JONALEO HORMACHUELOS	Disbursing Officer
11	Danao	MYRNA EVANGELISTA	Senior Bookkeeper
12		EDGARDO GARROTE	Senior Bookkeeper
13		BRENDALOU ARANCANA	Disbursing Officer
14	Getafe	JESSELOU SALANG	Senior Bookkeeper
15		ROCHELLE VILLAPAZ	Senior Bookkeeper
16	Inabanga North	RICK OJENDRAS	Senior Bookkeeper
17		ANGELITO CUTOR	Senior Bookkeeper
18		SABINO LOGROÑO	Disbursing Officer
19		ALVIN ZAMORA	Senior Bookkeeper

NO.	DISTRICT/SCHOOL	NAME	DESIGNATION
20	Inabanga South	JOCELYN GENERALE	Senior Bookkeeper
21		FE ARSAGA	Disbursing Officer
22	Pres. CPG	CHRISTOPHER ARANGCON	Senior Bookkeeper
23		JANETH GALUPO	Senior Bookkeeper
24		ARTURO QUINDICA, JR.	Disbursing Officer
25	Sagbayan	NOREEN AMODIA	Senior Bookkeeper
26		MARYJEAN SISICAN	Senior Bookkeeper
27		LIEZEL CALIPES	Disbursing Officer
28	San Isidro	SYLVIA SUMATRA	Senior Bookkeeper
29		SALVE REGINA VIGONTE	Disbursing Officer
30	San Miguel	ZENaida BONIOR	Senior Bookkeeper
31		ELENA BULAQUEÑA	Senior Bookkeeper
32		MOISES MARK TUPOS	Disbursing Officer
33	Talibon I	MARIA JOA MASIAS	Senior Bookkeeper
34		ELSIE PILONGO	Senior Bookkeeper
35		MELJANE PATAYON	Disbursing Officer
36	Talibon II	JENALYN VIRTUDAZO	Senior Bookkeeper
37		MANILYN YOSOYA	Senior Bookkeeper
38		MA. THERESA TAYABAS	Disbursing Officer
39	Trinidad	ERLINDA BUSTAMANTE	Senior Bookkeeper
40		GENEROSA NAPALLACAN	Senior Bookkeeper
41		LILIAN SARASPE	Disbursing Officer
42	Ubay I	PATERNA GUCILA	Senior Bookkeeper
43		KENNETH TRAJANO	Senior Bookkeeper
44		LAURA DOMINGO	Disbursing Officer
45	Ubay II	JIMMY LUMICTIN	Senior Bookkeeper
46		LUCIA CRISTA NAMOCO	Disbursing Officer
47	Ubay III	DIANE CICELY JEMINEZ	Senior Bookkeeper
48		MA. ANA POLINAR	Senior Bookkeeper
49		ERICSON TOLEDO	Disbursing Officer
50	Talibon I Clustered HS	MA. FRITZIE LUNGAY	Senior Bookkeeper
51		MAREL JOANNE CADORNA	Disbursing Officer
52	Ubay National Science HS	MA. LOURDES ESTALLO	Senior Bookkeeper
53		DEVVIE GRACE TUBAC	Disbursing Officer
54	Zosimo A. Gulle MNHS	LORELIE CHATTO	Senior Bookkeeper
55		DIANNE DAISY CAJES	Disbursing Officer
56	Inocencio Mendez HS	LIEZEL BAJAMONDE	Senior Bookkeeper
57		JENNIFER PACIMOS	Disbursing Officer
58	Talibon II Clustered HS	CHEL ANN MAE CURAY	Senior Bookkeeper
59		LESLIE TUMALON	Disbursing Officer
60	Buenavista Clustered HS	RUBILYN PACALDO	Senior Bookkeeper
61		JULIET VILLOREJO	Disbursing Officer
62	Danao Clustered HS	GERALIN SALUDES	Senior Bookkeeper
63	Getafe Clustered HS	ZARAH GRACE MALCE	Senior Bookkeeper
64		MOISES CENTINO	Disbursing Officer
65	Sagbayan Clustered HS	MARILYN EMIA	Senior Bookkeeper
66		CATHRINE MAE MALMIS	Disbursing Officer
67	San Miguel Clustered HS	JOVELYN BONCALES	Senior Bookkeeper

NO.	DISTRICT/SCHOOL	NAME	DESIGNATION
68	San Miguel Clustered HS	JOCELYN LUMACANG	Disbursing Officer
69	Mayor Catalino Y. Casoyla	MYDE QUILIT	Senior Bookkeeper
70	Trinidad Clustered HS	EXUPERIA ABELGAS	Senior Bookkeeper
71		LUZVIMINDA BULABOS	Disbursing Officer

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NO.	DISTRICT/SCHOOL	NAME	DESIGNATION
1	ALICIA	MICHELLE BANAWA	Senior Bookkeeper
2		ELIZABETH BERMOY	Senior Bookkeeper
3		HELEN P. CLARIN	Disbursing Officer
4	ANDA	ANN LEA L. APIT	Senior Bookkeeper
5		LORENA L. HOMOL	Senior Bookkeeper
6		MARY GRACE OCIO	Disbursing Officer
7	BATUAN	AMABELLE D. PALINGCOD	Senior Bookkeeper
8		HEIDE G. PALER	Senior Bookkeeper
9		GINA MAQUILANG	Disbursing Officer
10	BILAR	MAYFLEUR U. CIRUJALES	Senior Bookkeeper
11		BERNADETTE B. MUTIA	Senior Bookkeeper
12		ANABELLE A. QUION	Disbursing Officer
13	CANDIJAY	CRISTINA B. AMORA	Senior Bookkeeper
14		JOVELYN BALAY	Disbursing Officer
15	CARMEN WEST	MA. LOURDES M. VILLAMORA	Senior Bookkeeper
16		JUNAH BLESS J. POLINAR	Senior Bookkeeper
17		FILMA CALIMUTAN	Disbursing Officer
18	CARMEN EAST	GERRY C. ESTARES	Senior Bookkeeper
19		MILAGROS TINAJA	Disbursing Officer
20	DIMIAO	RAINERIA N. DAING	Senior Bookkeeper
21		IRMA P. DIOLA	Senior Bookkeeper
22		MARIA ARLENE YECYEC	Disbursing Officer
23	DUERO	DOLORES S. GLICO	Senior Bookkeeper
24		MARLOU B. LICOS	Senior Bookkeeper
25		JULIET DUMAPIAS	Disbursing Officer
26	GARCIA HERNANDEZ	JOSEPHINE B. DACUNO	Senior Bookkeeper
27		JOAN S. CABUNOC	Senior Bookkeeper
28		DEMETRIA ABUCEJO	Disbursing Officer
29	GUINDULMAN	MARILOU M. WATE	Senior Bookkeeper
30		LEONIDO B. CAGANDE	Senior Bookkeeper
31		SUSAN LANGUISAN	Disbursing Officer
32	JAGNA	JAMES ANTHONY CRUZ	Senior Bookkeeper
33		MADELYN L. BACUS	Senior Bookkeeper
34		CRISANTA ABCEIDE	Disbursing Officer
35	LILA	ALEIDA CAGA-ANAN	Senior Bookkeeper
36		CHRISTIAN ROFELL GAMOROT	Disbursing Officer
37	LOBOC	DEBBIE P. PUJADAS	Senior Bookkeeper
38		TERESITA B. BALBIDO	Senior Bookkeeper
39		MIRASOL INOJALES	Disbursing Officer
40	LOAY	MARY LIEZLE B. ALJO	Senior Bookkeeper

NO.	DISTRICT/SCHOOL	NAME	DESIGNATION
41	LOAY	JC GABRIEL APIT	Disbursing Officer
42	MABINI	CHARLIE ESPINO	Senior Bookkeeper
43		JENNIFER GALIDO	Senior Bookkeeper
44		EUGENE CANADA	Disbursing Officer
45	PILAR	CHARILYN M. BETONIO	Senior Bookkeeper
46		MICHELLE C. BACTASA	Senior Bookkeeper
47		IRENE PABATANG	Disbursing Officer
48	SEVILLA	LUVELYN A. CUTIN	Senior Bookkeeper
49		MELISSA C. HANDUMON	Senior Bookkeeper
50		PATERNA MADRINAN	Disbursing Officer
51	S-BULLONES	LOIDA S. GAUDICOS	Senior Bookkeeper
52		EVELYN B. ALOLINO	Senior Bookkeeper
53		LOLITA HILOT	Disbursing Officer
54	VALENCIA	SARAH ADAME	Senior Bookkeeper
55		ALBERTO N. TAGAPIA	Senior Bookkeeper
56		JULIET AMPOGOL	Disbursing Officer
57	Anda High School	JOHN BENJIE TERO	Disbursing Officer
58	CANDIJAY High School	IVY MORENO	Senior Bookkeeper
59		RALPH BOTERO	Disbursing Officer
60	JAGNA High School	JOANNA TUAZON	Senior Bookkeeper
61		MARGERY LOPOY	Disbursing Officer
62	LOAY High School(Non IUS)	CHARESE MAE SOLIS	Senior Bookkeeper
63		MILDRED ARANJUEZ	Disbursing Officer
64	MABINI High School (Non IUS)	DEBORAH MADULA	Senior Bookkeeper
65		EVEGIN CAGAMPANG	Disbursing Officer
66	Candijay NHS, Candijay	RICHIE PEROCHIO	Senior Bookkeeper
67		AGNES JALA	Disbursing Officer
68	Policronio S. Dano Sr. HS, Carmen	Kristine D. Fuderanan	Senior Bookkeeper
69		NERRIAM ONTOG	Disbursing Officer
70	Dimiao NHS, Dimiao	GLITH DALOGDOG	Senior Bookkeeper
71		JEBERLY LOPOS	Disbursing Officer
72	Guisularan HS, Duero	JESSICA TEMPLADO	Senior Bookkeeper
73		MARIA ACE PAGARAN	Disbursing Officer
74	Catungawan NHS, G-dulman	JOSELINE MABALATAN	Senior Bookkeeper
75		MARIDITTE LARON	Disbursing Officer
76	Mayuga NHS, G-dulman	JOANN GALUPO	Senior Bookkeeper
77		ERIZ CREZIL CURAN	Disbursing Officer
78	Faraon NHS, Jagna	ZERAH JANE LIGTAS	Senior Bookkeeper
79		BRYAN PINAT	Disbursing Officer
80	Lonoy Heroes MHS	EVELYN DACALDACAL	Senior Bookkeeper
81		RONALD DANIEL	Disbursing Officer
82	Dusita HS, S-bullones	CRISTINA SANDIMAS	Senior Bookkeeper
83		ROSALIE ALBORES	Disbursing Officer
84	Camaya-an NHS, Loboc	MAY D. BASTES	Senior Bookkeeper