Republic of the Philippines

# DEPARTMENT OF EDUCATION

Region VII, Central Visayas

# DIVISION OF BOHOL

City of Tagbilaran

# 2019 Division Annual Physical Checking

**And Inventory of School Property**

## TECHNICAL VOCATIONAL LIVELIHOOD (TVL) MATERIALS & EQUIPMENT

### SECONDARY-SHS

# NAME OF SCHOOL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DISTRICT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Property Custodian

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Principal

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Schools District Supervisor/Principal

The Teacher-In-Charge of taking care of the School Property during the long

vacation should not leave his/her station without prior permission

from the Schools Division Superintendent

**xxxxxxxxxxxxxxxxxxxxxxxxxx**

**xxxxxxxxxxxxxxxxxxxx**

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| QTY. REC’D. | | QTY. ON HAND | | | LOSSES/  CONDEM. | | | TITLE | | UNIT PRICE |
|  |  | |  |  | |  |  | | BREAD & PASTRY |  |
|  |  | |  |  | |  |  | | Commercial stand mixer with complete attachments | 18,000.00 |
|  |  | |  |  | |  |  | | Planetary mixer for dough | 18,750.00 |
|  |  | |  |  | |  |  | | Gas Range with oven | 10,440.00 |
|  |  | |  |  | |  |  | | Working Table (Stainless Steel Construction 95”x29”x45”) |  |
|  |  | |  |  | |  |  | | Kyowa Electric Oven |  |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | | **GARMENTS** |  |
|  |  | |  |  | |  |  | | Sewing Machine |  |
|  |  | |  |  | |  |  | | 3 Threads Over Lock Machine |  |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | | **CARPENTRY (NCII)** |  |
|  |  | |  |  | |  |  | | H-Frame Scaffold |  |
|  |  | |  |  | |  |  | | Spirit Level, 36 inch. |  |
|  |  | |  |  | |  |  | | Adjustable Wrench 12” |  |
|  |  | |  |  | |  |  | | Adjustable Wrench 8” |  |
|  |  | |  |  | |  |  | | Automatic Level |  |
|  |  | |  |  | |  |  | | Chalk Line Reel |  |
|  |  | |  |  | |  |  | | Chisel, for Wood ¾” |  |
|  |  | |  |  | |  |  | | Chisel, for Wood ½” |  |
|  |  | |  |  | |  |  | | Chisel, for Wood ¼” |  |
|  |  | |  |  | |  |  | | Chisel, for Wood 2” |  |
|  |  | |  |  | |  |  | | Claw Hammer 16 oz |  |
|  |  | |  |  | |  |  | | Claw Hammer 8 oz |  |
|  |  | |  |  | |  |  | | Combination Wrench, 8 mm to 24 mm |  |
|  |  | |  |  | |  |  | | Cross Cut Saw |  |
|  |  | |  |  | |  |  | | Crow Bar |  |
|  |  | |  |  | |  |  | | Gloves, Knitted |  |
|  |  | |  |  | |  |  | | Goggle |  |
|  |  | |  |  | |  |  | | Hard Hat, White |  |
|  |  | |  |  | |  |  | | Hard Hat, Yellow |  |
|  |  | |  |  | |  |  | | Nail Bag ( Pouch) |  |
|  |  | |  |  | |  |  | | Nail Set |  |
|  |  | |  |  | |  |  | | Nylon Strings |  |
|  |  | |  |  | |  |  | | Pencil |  |
|  |  | |  |  | |  |  | | Portable Electric Circular Saw |  |
|  |  | |  |  | |  |  | | Portable Electric Drill |  |
|  |  | |  |  | |  |  | | Portable Electric Jig Saw |  |
|  |  | |  |  | |  |  | | Portable Electric Plainer |  |
|  |  | |  |  | |  |  | | Safety Shoes |  |
|  |  | |  |  | |  |  | | Steel Tape Measures, 15 meters |  |
|  |  | |  |  | |  |  | | Transparent Hose, White, 3/8” diameter |  |
|  |  | |  |  | |  |  | | Transparent Hose, White, ¼” diameter |  |
|  |  | |  |  | |  |  | | Tri Square |  |
|  |  | |  |  | |  |  | |  |  |
|  |  | |  |  | |  |  | | **WELDING & FABRICATION** |  |
|  |  | |  |  | |  |  | | Welding Table/Positioners |  |
|  |  | |  |  | |  |  | | Plier/Tong |  |
|  |  | |  |  | |  |  | | Pedestal/Bench Grinding Mac. |  |

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| Property Custodian |  | Principal |  | Schools District Supervisor |

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| QTY. REC’D. | QTY. ON HAND | LOSSES/  CONDEM. | TITLE | UNIT PRICE |

**WELDING & FABRICATION**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  | Welding Chipping Hammer |  |
|  |  |  |  |  |  | File-Bastard Cut |  |
|  |  |  |  |  |  | Welding Leather Apron |  |
|  |  |  |  |  |  | Tri Square, 300 mm Long |  |
|  |  |  |  |  |  | Safety Goggle, Clear |  |
|  |  |  |  |  |  | Industrial Fan |  |
|  |  |  |  |  |  | Safety Shoes (Size: 6 to 10) |  |
|  |  |  |  |  |  | Welding Helmet |  |
|  |  |  |  |  |  | Welding Leather Glove |  |
|  |  |  |  |  |  | Framing Square |  |
|  |  |  |  |  |  | File-Half Round |  |
|  |  |  |  |  |  | Fillet Gauge |  |
|  |  |  |  |  |  | Steel Brush |  |
|  |  |  |  |  |  | Ball Peen Hammer |  |
|  |  |  |  |  |  | Anvil |  |
|  |  |  |  |  |  | Work Bench w/ Bench Vise |  |
|  |  |  |  |  |  | Portable Electrode Oven |  |
|  |  |  |  |  |  | Welding Machine 300 amp. |  |
|  |  |  |  |  |  |  |  |

I hereby certify that I have physically checked properly therein three (3) pages and that the same is found in the District/Municipality \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , all covered by valid receipts. I personally assumed money responsibility for all the property which I produce or account who requested to do so by higher authority. I know that in accepting receipts for the property under the charges of teacher and other employee directly responsible to me. I am hereby accepting full responsibility for the property covered therein and am liable for all shortages arising in the future.

APPROVED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , 2019 , as to entries in the first column.

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| Property Custodian |  | Principal |  | Schools District Supervisor |