



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF BOHOL**  
City of Tagbilaran  
Tagbilaran City



January 16, 2019

**UNNUMBERED MEMORANDUM:**

**Additional Kitchen Personnel for the 2019 CVIRAA Meet**

Name	District
Milueda Escabarte	Tubigon West
Rowena Pinat	Tubigon East

In view of the Deped Bohol's participation to the Central Visayas Regional Athletic Meet 2019 in Dumaguete City on February 17-22, 2019, the training of the athletes will start on January 20, 2019 to be held in Valencia Technical Vocational School, Valencia Bohol. In the exigency of the service you are hereby constituted as delegation Kitchen Personnel from the training of athletes until the meet proper.

Please report to Mr. Fermin Albutra and Elizabeth Pido at Schools Division Office Building on January 19, 2019 at 8:00 A.M. for the meeting and assignment of your specific duties and responsibilities. You are reminded to bring along with your personal belongings considering that the group will proceed to the training venue right after the meeting for the preparation of the kitchen for the arrival of athletes, coaches and trainers.

Transportation expenses incurred during the activity shall be charged to Division/School MOOE Funds subject to the usual accounting rules and regulations

This serves as **TRAVEL ORDER**.

Please be guided accordingly.

  
**NIMFA D. BONGO, Ed. D., CESO V**  
Schools Division Superintendent