



Republic of the Philippines
Department of Education
Region VII, Central Visayas



DIVISION OF BOHOL
City of Tagbilaran

Office Memorandum

To : ASDS, SGOD Chief, Education Program Supervisors, SEPS, Education Program Specialists, PDO, Section Heads

Date : October 5, 2018

Subject : **SEMINAR-WORKSHOP ON THE PREPARATION OF INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FY 2019**

Pursuant to Republic Act No. 9184 (New Government Procurement Reform Act) Implementing Rules and Regulations Section 7.1 "All procurement should be meticulously and judiciously planned by the procuring entity (PE)."

- Only procurement projects considered crucial to the efficient discharge of governmental functions shall be included in the Annual Procurement Plan (APP).
 - Included in the approved GAA/Corporate Budget/ Ordinance
 - In line with the priority programs of the Department (Key Reform Thrust)

In Section 7.2 of the Act it states that "***NO procurement shall be undertaken unless it is in accordance with the approved annual procurement plan (APP) of the procuring entity.***" Therefore, all activities with different funding sources (whether from the GAA, registration fees or donations) MUST undergo procurement.

Moreover, in DepEd Order No. 036 s. 2018 dated September 10, 2018, our head agency has laid out the Procurement Guidelines on the Implementation of Cash-Based Budgeting for Fiscal Year 2019.

In view hereof, all concerned are directed to prepare the Project Procurement Management Plan (PPMP) and Work and Financial Plan for FY 2019. These shall be consolidated by the BAC to become the Annual Procurement Plan FY 2019 of our agency. Attached is the list of participants for reference. Kindly give your email address to Mrs. Ma. Victoria M. Jaspe for the electronic copy of the PPMP and the WFP.

Due to the importance of this activity, you are directed to give utmost priority to this live-in seminar-workshop. It will be held on October 9-10, 2018 at Bohol Bee Farm, Dao, Dauis, Bohol. The first meal to be served is breakfast on October 9.

For your strict compliance.


NIMFA D. BONGO, Ed.D., CESO V
Schools Division Superintendent

**SEMINAR-WORKSHOP ON THE PREPARATION OF
ANNUAL PROCUREMENT PLAN FY 2019**

October 9-10, 2018
Bohol Bee Farm Resort

I. Office of the Schools Division Superintendent (OSDS)

1. Dr. Nimfa D. Bongo – SDS
2. Dr. Casiana P. Caberte – ASDS
3. Mrs. Marina S. Salamanca - ASDS
4. Atty. Vanessa H. Quijano – Legal Officer
5. Atty. Lucille C. Maglajos – OIC-Accountant
6. Engr. Dinah Florence B. Talan – ITO
7. Mr. Fermin M. Albutra – AO V
8. Mrs. Ma. Victoria M. Jaspe – AO V
9. Dr. Lilian M. Baloria – AO IV
10. Mrs. Nicanora Gretli S. Fostanes – AO IV
11. Mr. Victoriano Cimeni – AO IV
12. Mr. Guy G. Aranjuez – Legal Aide
13. Mrs. Justina Arac – IAS
14. Mr. Mark Cyril Potane – DPSU
15. Mrs. Alodia Calunsag – Sr. Bookkeeper
16. Ms. Rufina Esterado – AO 2
17. Mr. Wee Villaver – ADAS 2 (PhilGEPS Admin)

II. Curriculum Implementation Division (CID)

1. Mr. Cirilo Calatra
2. Mrs. Josephine Eronico
3. Dr. Wilfredo Flor
4. Dr. Felix Galacio
5. Engr. Hermenilda Gracio
6. Mr. Lope Hubac
7. Mr. Jupiter Maboloc
8. Dr. Grace Mendez
9. Mrs. Carmela Restificar
10. Mr. Pablito Villalon
11. Mr. Neil John Jabujab – EPS
12. Mrs. Jean Saturinas - EPS

III. Schools Governance and Operations Division (OSDS)

1. Dr. Desiderio Deligero – SGOD Chief
2. Ms. Debra P. Sabuero – HRLD
3. Dr. Marites Cimeni – SEPS
4. Mrs. Evelyn Marapao – SEPS
5. Mrs. Amelia Cortidor – SEPS
6. Mrs. Elizabeth Pido – SEPS
7. Mrs. Ma. Maulitte Yap – Planning Officer
8. Mrs. Angelette Remolador – PDO
9. Mrs. Marina Bernasor – PDO
10. Mrs. Aian Dolauta – PDO
11. Mrs. Antonieta Lazara – EPS
12. Mrs. Mildred Piquero – EPS
13. Mrs. Anna Liza Laurel – EPS
14. Mrs. Phillip Marcelo Vigonte – EPS
15. Engr. Domingo Lamoste, Jr. – PFSED
16. Dr. Saturnina Halasan – Head, Dental Unit
17. Mrs. Cora Gementiza – Head, Medical Unit