



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



MEMORANDUM:

TO: **The Members of the Committee on Welcome Socials/Governor's Night**
FROM: **DR. WILFREDA D. BONGALOS, CESO V**
SUBJECT: **COMPOSITION AND ACTIVITIES OF THE WELCOME SOCIALS/GOVERNOR'S NIGHT COMMITTEE**
DATE: **February 20, 2018**

1. In connection with the hosting of the 2018 Central Visayas Regional Athletic Meet, the Provincial Government, in collaboration with the City Government of Tagbilaran and the Schools Division Offices of Bohol Province and Tagbilaran City, a Welcome Socials dubbed as the **"The Governor's Night"** will be tendered to officials and guests at **the Bohol Cultural Center at 7:00 o'clock in the evening onwards on February 25, 2018 – Sunday.**
2. The following are the composition and assignments of the Welcome Socials/Governor's Night Committee, to wit;

Name	Assignment	Responsibility
1. Mrs. Marina S. Salamanca	Chairman	Management and Monitoring
2. Dr. Renato Calamba	Co Chairman	Management and Monitoring
3. Dr. Felix Galacio	Co Chairman	Management and Monitoring
4. Mr. Felimon Maglajos	Focal Person	DepEd - Teachers' Band
5. Dr. Jeanylette Ayson	Focal Person	Cangawa NHS Student Band
6. John Paul Tinampay	Member	Cangawa NHS Student Band
7. Mr. Arnel Libot	Focal Person	DepEd - Dance Troupe
8. Mr. Eric Ora	Member	DepEd - Dance Troupe
9. Mr. Merlino Acebes	Member	DepEd - Dance Troupe
10. Ms. Davilin Cuanan	Member	DepEd - Dance Troupe
11. Mr. John Rich Compra	Member	DepED - Dance Troupe
12. Mr. Joey Jabonite	Member	DepED - Dance Troupe
13. Mr. Reno Delda	Member	DepED - Dance Troupe
14. Ms. Jillian Tongco	Member	DepED - Dance Troupe
15. Ms. Axel Crusit	Member	DepED - Dance Troupe
16. Ms. Susan Bentulan	Member	DepED - Dance Troupe

17. Ms. Veronica Mendoza	Member	DepED - Dance Troupe
18. Ms. Febby Yu	Member	DepED - Dance Troupe
19. Dr. Milueda Escabarte	Focal Person	Reception
20. Dr. Sarah Mortejo	Member	Reception
21. Dr. Percy Torres	Member	Reception
22. Mrs. Amelita Credo	Member	Reception
23. Vice Mayor Lito Dajalos	Member	Reception
24. Kag. Marivic Valles Jamora	Member	Reception
25. Mr. Marcelo Lloren	Member	Reception
26. Mrs. Angelette Remolador	Focal Person	Documentation
27. Mrs. Alodia Calunsag	Focal Person	Attendance
28. Mrs. Analiza Laurel	Member	Attendance
29. Mr. Urbano Bernasor	Focal Person	Pledges and Food
30. Mr. Juan Torregosa	Member	Pledges and Food
31. Dr. Ma. Maya Tumalon	Member	Pledges and Food
32. Dr. Ma. Teresita Alampayan	Member	Pledges and Food
33. Dr. Maria Lourdes Mendez	Member	Pledges and Food
34. Dr. Edilberto Avenido	Member	Pledges and Food
35. Dr. Bonifacio Timbal	Member	Pledges and Food
36. Dr. Antonio Buaya	Member	Pledges and Food
37. Mr. Hilario Salinas	Member	Pledges and Food
37. Mrs. Evelyn Malaran	Focal Person	Catering Services
39. Mrs. Joan Lagria	Member	Catering Services
40. Mr. Lope Hubac	Program Host	Program
41. Ms. Melody Rabina	Layout and Printing	Program

3. All members of this Committee are enjoined to be guided by the different schedules of activities and comply with their respective roles and responsibilities lined up for each team;

Date and Time	Venue	Activities
1. February 15, 2018 @ 1 PM	BPSTEA	Meeting with all the Focal Persons together with the selected dance instructors
2. February 16, 2018 1 PM	ASDS Office	Meeting with the Focal Persons of the Bohol DepEd Teachers' Band and the Cangawa National High School Student Band
3. February 25, 2018 9 AM	Bohol Cultural Center	Rehearsal for the Opening Salvo of all the members of the Welcome Socials Committee

2 PM	Bohol Cultural Center	Setting up of the tables and chairs for the fellowship dinner by the Pledges & Food Committees and Catering Service
6 PM	Bohol Cultural Center	Gathering and prelude performance by the Cangawa NHS Student Band
7 PM	Bohol Cultural Center	Performance Night of the Bohol-DepEd Teachers Band and Dance Troupe
11 PM	Bohol Cultural Center	After Care – All members of the Committees

4. An assignment order will be issued to each member of the working committees for the Welcome Socials to officially permit them to report to their respective task unit in the delivery of their roles and responsibilities, as scheduled.
5. Expenses inherent in the discharge of functions of the members of the Welcome Socials on the activities enumerated above can be sourced out from their respective school MOOE, subject to the usual accounting and auditing guidelines.
6. This Memorandum serves as your Travel Order.
7. For the information, guidance and compliance of all concerned.


WILFREDA D. BONGALOS, PhD., CESO V
 Schools Division Superintendent