



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



January 19, 2018

TRAVEL ORDER
No. 171205499

To : _____
Place : ANC, Banilad, Cebu City
Date : January 22-27, 2018
Purpose : Senior High School (SHS) Mass Training of Teachers (MTOT) for
Academic Track (Core and Specialized Subjects) - Batch 3
Legal Basis : Regional Memorandum No. 0953, s. 2017
Fund Source : Board & Lodging - HRTD Funds
Travel & Other Incidental Expenses - Local Funds

1. Subject to the availability of funds and the usual accounting and auditing rules and regulations.
2. OK AS TO FUNDS

ROLANDO G. BAYOCOT
Accountant II

M) Liquidation of Previous Travel:

Date of Last OB: _____
Purpose: _____
Amount Paid: _____
Verified by: _____

JUSTINA T. ARAC
In-Charge, ICU

N) Post Travel Requirements:

25. Within 25 days after travel, liquidate cash advance, if any, or claim reimbursement of expenses.
26. Written accomplishment report/feedback.

Approved


WILFREDA D. BONGALOS, Ph.D., CESO VI
Schools Division Superintendent