



OFFICE MEMORANDUM:

To: ASDS, Chiefs of CID & SGOD
Education Program Supervisors
Section Heads & Non-teaching personnel in the Division Office
Health and Nutrition Personnel

From: **WILFREDA D. BONNGALOS, Ph.D., CESO VI**
Schools Division Superintendent

Date: September 12, 2017

**Subject: Joint Activity on Environment Conservation and
Philippines Civil Service Month Celebrations**

1. In compliance with Regional Memorandum No. 585 dated August 29, 2017 and CSC Memorandum Circular No. 12, s. 2017, there will be a Coastal Clean Up and Team Building Activity participated by all Division Office Employees including Health and Nutrition personnel on September 15, 2017 (Friday) at Pangangan, Calape, Bohol.
2. This is part of the Annual Coastal Clean Up of which we are encouraged to participate in Ocean Conservancy's International Coastal Cleanup that will start at 7:00 a.m. The commitment you have made today is the first step to ensuring we can enjoy a cleaner ocean all year-round.
3. Since this is held on the Anniversary of the Philippine Civil Service Month, there will be a team building program @ 11:a.m.-4:00 pm to be held at the Treasure Island Resort, Pangangan, Calape, Bohol. This activity will highlight the commemoration of the 117th Anniversary of the Philippine Civil Service of which documentation of said activities will be submitted to the CSC Bohol Field Office.
4. Transportation expenses, meals & snacks, and other incidental expenses relative to this activity are chargeable against HRTD Funds subject to the usual accounting rules and procedures.
5. Transportation will be provided to and from the venue. Assembly area in front of Bohol Wisdom School @ 5:45 to 6:00 a.m. The group will proceed to Pangangan @ 6:00 a.m.
6. You are advised to wear the latest T-Shirt uniform and bring empty sacks, bolo, brooms etc. for cleaning purposes.
7. Attendance is a must.
8. Positive response to this activity is highly appreciated.
9. Please be guided accordingly.


WILFREDA D. BONNGALOS, Ph.D., CESO V
Schools Division Superintendent