



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



UNNUMBERED MEMORANDUM:

**TO: Members of the Schools Division Research Committee (SDRC)
Education Program Supervisors (EPS)
Concerned Public Schools District Supervisors and Principals
Selected Master Teachers I & II**

**SUBJECT: ADDENDUM TO DIVISION MEMORANDUM NO. 341, SERIES 2017 ON
THE 1st DIVISION RESEARCH WORKSHOP AND CARAVAN**

DATE: July 24, 2017

FROM: DR. WILFREDA D. BONGALOS, PhD., CESO VI

1. Participants of the 1st Division Research Workshop and Caravan are reminded of the Research Proposal Hearing (Oral Defense) on July 28, 2017 – Friday at the BPSTEA Building, Tamblot Street, this City. The activity will start at 8:00 AM and will end at 5:00 PM until all researchers have presented their outputs to the panelists.
2. As part of the Research Management Guidelines, all outputs have to be initially evaluated against eligibility requirements by the Secretariat of the Schools Division Research Committee (SDRC). Thus, all research proponents are directed to report to the Division Conference Hall on July 27, 2017 – Thursday, a day before the Oral Defense to have their research papers checked.
3. Travel expenses and per diems incurred by the research proponents are charged to their respective school MOOE while the expenses for food and snacks for the members of the Screening Committee will be sourced out from the Division MOOE.
4. For the information, guidance and compliance of all concerned. Prompt dissemination of **this Memorandum** is highly enjoined.

Wilfredo D. Bongalos
WILFREDA D. BONGALOS, PhD., CESO VI
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



July 12, 2017

DIVISION MEMORANDUM
No. 341, Series 2017

DIVISION RESEARCH WORKSHOP AND CARAVAN

TO: Assistant Schools Division Superintendent
Chiefs, Curriculum Implementation and School Governance and Operations Divisions
Education Program Supervisors
Public Schools District Supervisors
Principals, Head Teachers and Concerned Master Teachers
Public Elementary Schools

1. In adhering to DepEd's vision and mission of continuously improving itself to better serve its stakeholders, the Division of Bohol will conduct the **1st Research Workshop and Caravan** on the following dates and venues, as follow;

Activity	Date	Venue	Participants
1. Pre - work activity on the orientation and harmonization of criteria for judging research proposals	July 10, 2017	Division Office Conference Hall	All members of the teams who will evaluate the researches during the oral defense.
2. Research Workshop	July 19 & 20, 2017	Reyna's Haven and Garden	Thirty (30) identified Master Teachers from the elementary. (see attached list)
3. Caravan/Proposal Hearing	July 28, 2017	BPSTEA	All 30 Master Teacher - participants of the training including those 5 MT's who attended in the Regional Research Caravan and the 15 panelists for the oral defense

2. Enumerated below are the identified Master Teachers in the elementary level who are participants to the training workshop at Reyna's Haven and Garden, the five (5) other master Teachers who attended the same workshop at DepEd Regional Office, and the corresponding teams of panelists during the proposal hearing on **July 28, 2017 at the BPSTEA**, to wit;

Teams	Identified Master Teachers	District
Team 1: Mrs. Marina Salamanca Dr. Hermenilda Gracio Mr. Lope Hubac	Ethelinda Laguitao Nonila Acero Elizabeth Seroje Josefina Ocdenaria Serlina Lobrigas Rosalina Tadle * Peregrita Datahan (7/28/17)	Dimiao Garcia-Hernandez Guindulman Cortes Loon South Sagbayan San Agustin NHS
Team 2: Dr. Casiana Caberte Dr. Felix Galacio Dr. Grace Mendez	Janneth Tumanda Aubrey Rhoc Cagampang Gena Norono Feliciana Januhan Magdalena Ricafort Elizabeth Galido * Menchu Mendoza (7/28/17)	Panglao Sierra Bullones Pilar Loay Dagohoy Bilar Dimiao Central ES
Team 3: Dr. Josephine Eronico Miss Debra Sabuero Dr. Maritess Cimeni	Annalyn Ungab Gemma Odias Victorina Angilan Zenitha Nunez Candelaria Idul Mayolita Manlangit * Maria Leonor Agas (7/28/17)	Baclayon Getafe Catigbian Inabanga North Valencia Sikatuna Cangawa NHS
Team 4: Mr. Pablito Villalon Dr. Wilfreda Flor Dr. Jupiter Maboloc	Beatriz Ceballos, Gemma Anghad Regina Iyog Herme Galera Antoniette Alcazar Karen Melerio * Nanette Degamo (7/28/17)	San Miguel Carmen West Ubay 3 Candijay Talibon 1 Trinidad Ubay Central ES
Team 5: Dr. Desiderio Deligero Dr. Carmela Restificar Mrs. Ma. Maulitte Yap	Maria Lourdes Lupase Vivian Aranas Mary Joy Dumale Ma. Cecilia Tungol Marietta Tadena Marilou Narisma * Miguela Namocatcat (7/28/17)	Corella Loay Calape Albur Jagna Loon North Valencia TVHS

3. To facilitate the development of a research proposal during the workshop, **all participants are enjoined to choose in advance any topic/title recommended in the research agenda as stipulated in DepEd Order 39, Series 2016. Once they have selected the highly significant topic or title, they are advised to gather pertinent data and information required and bring the same to the workshop.** They are also advised to bring their individual laptops and other related gadgets.

4. A Research Caravan highlighting the Oral Presentation of the research outputs of the participants will be conducted on July 28, 2017 at the BPSTEA, Tamblot Street this City. Additional

participants who will present their outputs to the proposal hearing are the following Master Teachers, who attended the Regional Workshop and Caravan;

Name of Master Teachers	Schools & District
1. Peregrita Datahan	San Agustin National High School, Sagbayan
2. Menchu Mendoza	Dimiao Central ES, Dimiao
3. Maria Leonor Agas	Cangawa NHS, Buenavista
4. Nanette Degamo	Ubay Central ES, Ubay 1
5. Miguela Namocatcat	Valencia Technical - Vocational HS, Valencia

5. The following are the Committees created to take charge of the following roles and responsibilities, namely;

Committees	Persons Involved	Committees	Persons Involved
1. Letters of Invitation	Mrs. Amelita Cortidor	4. Finance: Honorarium	Mrs. Alodia Calunsag Mrs. Marjorie Padonat
2. Programs and Certificates	Ms. Debra Sabuero Mrs. Mildred Piquero Dr. Maritess Cimeni	5. Reproduction of Hand Outs and templates	Mr. Antonio Pahang Mr. Alberto Quezon Mrs. Joan Lagria
3. Resource Speaker	Ms. Marina Salamanca	6. Venues and Materials	Mrs. Maulitte Yap Mrs. Elizabeth Pido
7. Screening of Outputs	Miss Debra Sabuero, Dr. Maritess Cimeni, Mrs. Mildred Piquero, Mrs. Elizabeth Pido, Mrs. Ma. Maulitte Yap, Miss Karyl Anafe Manlangit		

6. For guidance, please refer to the attached templates as enclosures to this Memorandum

- A. Guide for Appraising Basic Research Proposals
- B. Guide for Appraising Action Research Proposals
- C. Minimum Requirements of Completed Research Report
- D. Sample Letter of Approval
- E. Sample of Letter of Disapproval

7. This is a live in training. All expenses for accommodation, meals and snacks, training materials, honorarium of the Resource Speaker/Facilitator are sourced out from the Division MOOE/HRTD Funds, while transportation and other incidental expenses of the participants are charged to their respective school's MOOE. All financial transactions are subject to the usual procurement, accounting and auditing rules and regulations of the COA.

8. For the information, guidance and compliance of all concerned. Immediate and wide dissemination of this Memorandum is highly enjoined.


WILFREDA D. BONGALOS, PhD, CESO VI
 Schools Division Superintendent 7/12/2017