



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



MEMORANDUM TO: **Angelo Mimay
Clavel Ciriaco
Martin Eronico
Dino Alleluya
Gloria Rabon
Jocelyn Rotersos**

DATE: **January 17, 2017**

FROM: **WILFREDA D. BONGALOS, Ph.D., CESO VI**
Schools Division Superintendent

SUBJECT: **PLANNING CONFERENCE OF COMMITTEE
MEMBERS ON BEAUTIFICATION FOR CVIRAA 2017**

1. You are hereby directed to attend a planning conference on **January 31, 2017** at the **Schools Division Office Conference Room, Tagbilaran City**. The planning conference will start at **9:00 A.M.**
2. The purpose of the conference is to plan for the beautification and enhancement of the billeting quarter of the Division of Bohol during the CVIRAA 2017 at Naga City Division.
3. Travelling, per diem and other incidental expenses shall be charged against School MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.
4. This memorandum serves as **Travel Order**.
5. Immediate dissemination and compliance of this memorandum is directed.

WILFREDA D. BONGALOS, Ph.D., CESO VI
Schools Division Superintendent

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