



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



August 10, 2016

MEMORANDUM

To All School Principals & Cornerstone School Moderators of the following Schools Implementing the Cornerstone Program:

- Elementary:** *Dauis CES, Calape CES, Sto. Nino ES-Talibon, Carmen East CES, Loboc CES, Jagna CES, PLEBA ES-Talibon, Albuquerque CES, Bunga Mar ES-Jagna Sikatuna Central ES, Maribojoc CES and Clarin CES*
- Secondary:** *San Roque NHS-Albur, Calape NHS, San Jose NHS-Talibon, Alicia TVHS, Guinacot NHS-Guindulman, Hinawanan HS-Loay, Tabalong NHS-Dauis, G-Hernandez NHS, Candijay NHS, Camambugan NHS-Ubay, PCPGMNHS-San Agustin, Talibon, Baclayon NHS, MARTNSF-Calape, Katipunan NHS-Carmen, Inabanga NHS-Nabuad and Jagna NHS*

SUBJECT : CORNERSTONE PROGRAM ORIENTATION

1. Attached please find is the schedule of the **Cornerstone Program Orientation** to be conducted in all the identified schools implementing the Cornerstone Program for School Year 2016-2017. The attendance of the program beneficiaries (30 Slow Readers in Grade 2 & 3 and top 30 Student Leaders in Grade 9 per school), parents of the identified beneficiaries, volunteers, school head, school moderator, LGU Officials, CFC Cornerstone Coordinator and Leaders of Couples for Christ in the area are required to attend.
2. The school moderator is requested to have proper coordination with the local CFC Leaders and the CFC Cornerstone School Coordinator in the area and discuss the suggested activities during the Orientation (please see the attached flow of the program). For further Information regarding the Cornerstone Program- Elementary, please contact Mrs. Casiana P. Caberte, Chief, CID Division; for Cornerstone Program-Secondary to Mr. Desiderio V. Deligero, Chief, SGOD Division of DepED-Bohol, Tagbilaran City.
3. Your cooperation in this worthwhile partnership is hereby appreciated.

WILFREDA D. BONGALOS, Ph.D., CESO VI
Schools Division Superintendent

SGOD/dvd

CORNERSTONE PROGRAM ORIENTATION SCHEDULE
School Year 2016-2017
(Elementary)

September 10, 2016 (Saturday)

9:00 AM

Albuquerque CES, Albur Sis. Boyax Caberte
Clarín CES, Clarín Bro. Derie Deligero
Sikatuna CES, Sikatuna Bro. Amit Yu
Jagna CES, Jagna Bro. Neil Balite
Carmen East Central ES Bro. Efren Apalisok
Sto. Nino ES, Talibon Bro. Nito Flores

1:30 PM

Dauis CES, Dauis Sis. Boyax Caberte
Clarín CES, Clarín Bro. Derie Deligero
Maribojoc CES, Anislag Bro. Amit Yu
Bunga Mar ES, Jagna Bro. Neil Balite
Loboc CES, Loboc Bro. Efren Apalisok
PLEBA ES, Talibon Bro. Nito Flores

September 17, 2016 (Saturday)

9:00 AM

Dao ES, Tagbilaran City Bro. Neil Balite
Calape CES, Calape Bro. Amit Yu

1:30 PM

Cogon ES, Tagbilaran City Sis. Neil Balite
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CORNERSTONE ORIENTATION SCHEDULE
(Secondary)

AUGUST 27, 2016 (Saturday)

	Derie Deligero	Neil Balite	Efren Apalisok	Nito Flores	Amit Yu
MORNING 9:00am	Baclayon NHS, Baclayon	DCPNHS, Tagbilaran City	San Roque NHS Albuquerque	San Jose NHS, Talibon	Calape HS, Calape
AFTERNOON 1:30pm	Tabalong NHS, Daus	Manga NHS, Tagbilaran City	Hinawanan NHS, Loay	PCPGMHS San Agustin	MARTNSF, Calape

SEPTEMBER 3, 2016 (Saturday)

	Derie Deligero	Neil Balite	Nito Flores	Efren Apalisok
MORNING 9:00am	Inabanga NHS, Nabuad, Inabanga	Guinacot NHS, Guindulman	Alicia TVHS, Alicia	Jagna HS, Bunga Mar, Jagna
AFTERNOON 1:30pm	Katipunan NHS, Carmen	Candijay HS, Candijay	Camambugan NHS, Ubay	Garcia NHS, Canayaon, G-H

CFC-CORNERSTONE ORIENTATION DAY

CHRISTIAN LEADERSHIP & VALUES FORMATION PROGRAM

_____ High School

_____, *Bohol*

Date: _____

Part I - 8:30am to 9:00am - Registration

c/o Cornerstone Volunteers

Part II - 9:00am - Opening Program

1. Lupang Hinirang & Awit sa Bohol- _____
2. Opening Prayer – CFC *Cornerstone School Coordinator*
3. Welcoming of Guests and Participants –
To represent the School- _____, *School Principal*
To represent the Couples for Christ- _____, *CFC Sector Head*
To represent the LGU- _____, *Mun. Mayor/SB Educ. Committee Chairman*
4. Opening Remarks - *Cornerstone School Moderator*
5. Group Dynamics/Energizer - *c/o Volunteer*
6. Overview of the Christian Leadership and Values Formation Program and Open Forum. - _____
(To be handled by the assigned CFC Leader based on the Schedule.
He must refer to the Handout on how to handle the Overview).
7. Message - *Municipal Mayor or LGU Representative*
8. Break-out Sessions:
Group 1: 30 Grade 9 Students – *c/o the School Moderator*
& *All Old Cornerstone Volunteers*
Group 2: Parents, Teachers & New Volunteers – *c/o the Assigned CFC Leader*
(Note: The assigned CFC Leader will refer to the *Cornerstone Manual*).

Part III - "Get Together Snacks"

Master/Lady of Ceremony: _____

Important Reminders prior to the conduct of the Cornerstone Program Orientation:

1. *The Local CFC (Sector/Cluster/Chapter) where the Cornerstone School is located must appoint a Cornerstone School Coordinator who is an Active Member of the CFC Community.*
2. *The School Principal appoints a School Cornerstone Moderator (a Class Adviser assigned in the School preferably a CFC Member. In the absence of a Teacher who is a CFC Member, any teacher appointed by the Principal will do.*
3. *The School Cornerstone Moderator identifies and prepares the List of Cornerstone Beneficiaries (30 Grade 9 Students) using the format below:*

<i>Name of Tutees</i>	<i>Gender</i>	<i>Year & Section</i>	<i>Date of Birth</i>	<i>Age</i>	<i>Parents Name</i>
<i>1.Surname, Given Name</i>					
<i>2.</i>					
<i>30.</i>					

4. *The School Cornerstone Moderator informs the identified students and their parents to attend during the Orientation.*
5. *The School Cornerstone Moderator coordinates with the Couples for Christ Leaders in the Area, particularly the CFC School Cornerstone Coordinator and discuss regarding the Orientation.*
6. *The CFC Leaders in the Area and the CFC School Cornerstone Coordinator must coordinate with the School Head/Principal regarding the Orientation. (Numbers during the Orientation Program, Logistics- sound system, LCD, snacks, etc...).*

Important Reminders during to the actual conduct of the Cornerstone Program Orientation for School Cornerstone Moderator:

1. *Ensures the attendance of the 30 identified beneficiaries with their parents.*
2. *Reminds the School Principal by providing copy of the Orientation Program.*
3. *Invites the Municipal Mayor or a Representative from the LGU.*
4. *Identifies and prepares the venue of the Orientation and the break-out session.*
5. *Prepares sound system and LCD (with the help of the Local CFC and Volunteers)*
6. *Prepares Attendance Sheets for Students, Parents, and Volunteers*
7. *Assigns documenter.*

Important Reminders during to the actual conduct of the Cornerstone Program Orientation for CFC School Cornerstone Coordinator and CFC Local Leaders:

1. *Ensures the attendance of local CFC Leaders.*
2. *Identifies Facilitators to handle the Parenting Session*
3. *Provides snack for the attendees during the Orientation & during the conduct of sessions, including materials (subject to local arrangement).*

CFC-CORNERSTONE ORIENTATION DAY

ELEMENTARY KIDS TUTORIAL PROGRAM

_____ Elementary School

_____, Bohol

Date: _____

Part I - 8:30am to 9:00am - Registration

c/o Cornerstone Volunteers

Part II - 9:00am - Opening Program

1. Lupang Hinirang & Awit sa Bohol- _____
2. Opening Prayer – CFC *Cornerstone School Coordinator*
3. Welcoming of Guests and Participants –
To represent the School- _____, *School Principal*
To represent the Couples for Christ- _____, *CFC Sector Head*
To represent the LGU - _____, *Mun. Mayor/SB Educ. Committee Chairman*
4. Opening Remarks - *Cornerstone School Moderator*
5. Group Dynamics/Energizer - c/o Volunteer
6. Overview of Literacy Program for Grade 2-3 pupils and Formation Program for Parents and Open Forum. - _____
(To be handled by the assigned CFC Leader based on the Schedule.
He must refer to the Handout on how to handle the Overview).
7. Message - *Municipal Mayor or LGU Representative*
8. Break-out Sessions:
Group 1: Grade 2 & 3 Pupils – c/o the *School Moderator*
& All Old *Cornerstone Volunteers*
Group 2: Parents, Teachers & New Volunteers – c/o the *Assigned CFC Leader*
(Note: The assigned CFC Leader will refer to the *Cornerstone Manual*).

Part III - "Get Together Snacks"

Master/Lady of Ceremony: _____

Important Reminders prior to the conduct of the Cornerstone Program Orientation:

1. *The Local CFC (Sector/Cluster/Chapter) where the Cornerstone School is located must appoint a Cornerstone School Coordinator who is an Active Member of the CFC Community.*
2. *The School Principal appoints a School Cornerstone Moderator (a Class Adviser assigned in the School preferably a CFC Member. In the absence of a Teacher who is a CFC Member, any teacher appointed by the Principal will do.*
3. *The School Cornerstone Moderator identifies and prepares the List of Cornerstone Beneficiaries (30 pupils) using the format below:*

<i>Name of Tutees</i>	<i>Gender</i>	<i>Grade & Section</i>	<i>Date of Birth</i>	<i>Age</i>	<i>Parents Name</i>
<i>1.Surname, Given Name</i>					
<i>2.</i>					
<i>30.</i>					

4. *The School Cornerstone Moderator informs the identified pupils and their parents to attend during the Orientation.*
5. *The School Cornerstone Moderator coordinates with the Couples for Christ Leaders in the Area, particularly the CFC School Cornerstone Coordinator and discuss regarding the Orientation.*
6. *The CFC Leaders in the Area and the CFC School Cornerstone Coordinator must coordinate with the School Head/Principal regarding the Orientation. (Numbers during the Orientation Program, Logistics- sound system, LCD, snacks, etc...).*

Important Reminders during to the actual conduct of the Cornerstone Program Orientation for School Cornerstone Moderator:

1. *Ensures the attendance of the 30 identified beneficiaries with their parents.*
2. *Reminds the School Principal by providing copy of the Orientation Program.*
3. *Invites the Municipal Mayor or a Representative from the LGU.*
4. *Identifies and prepares the venue of the Orientation and the break-out session.*
5. *Prepares sound system and LCD (with the help of the Local CFC and Volunteers)*
6. *Prepares Attendance Sheets for Tutees, Parents, and Volunteers*
7. *Assigns documenter.*

Important Reminders during to the actual conduct of the Cornerstone Program Orientation for CFC School Cornerstone Coordinator and CFC Local Leaders:

1. *Ensures the attendance of local CFC Leaders.*
2. *Identifies Facilitators to handle the Parenting Session*
3. *Provides snacks for the attendees during the Orientation & during the conduct of sessions, including materials (subject to local arrangement).*