

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF BOHOL**  
City of Tagbilaran



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**Unnumbered Memorandum:**

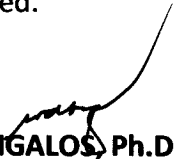
To: Education Program Supervisors/Teaching Related Positions  
Section Heads & Non-teaching personnel in the Division Office

Date: March 8, 2016

**Subject: One-Day Work Ethics and Value Enhancement Seminar**

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1. In observance of the Lenten Season all division office personnel are enjoined to attend a 1-day work ethics and values enhancement seminar on March 11, 2016 that will start at 8:00 a.m. at the BPSTEA Building, Tamblot St., Tagbilaran City.
2. The seminar aims to remind us of the sanctity of persons as they perform their roles, duties and responsibilities; to strengthen the spiritual and professional life and develop the habit of prayer for the attainment of peace, stability, unity and progress.
3. No registration fee shall be collected from each participant. All expenses incurred during the seminar for 2 SNACKS AND ONE MEAL, rental of the venue and other incidental expenses shall be charged to Division MOOE Funds subject to usual accounting and auditing rules and regulations.
4. Attendance is a must. Office transactions on this day shall be suspended.
5. Immediate dissemination of this Memorandum is enjoined.

  
**WILFREDA D. BONGALOS, Ph.D., CESO VI**  
Assistant Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent