



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF BOHOL
City of Tagbilaran



OFFICE MEMORANDUM

No. 013 S-2015

To: **MR. ROLANDO G. BAYOCOT, CPA**, Division Accountant – Chairperson
MS. MARIA MEL BELANO, PSDS Calape
MR. EMERSON DEGAMO, PSDS
MS. JUSTINA T. ARAC
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MS. MARILYN JASMIN B. TALAN
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From: **WILFREDA D. BONGALOS, PhD**
OIC-Schools Division Superintendent

Date: November 23, 2015

Subject: **COMMITTEE TO FORMULATE THE GUIDELINES ON THE DIRECT RELEASE OF SCHOOL MOOE ALLOCATION TO BANK ACCOUNTS OF SCHOOL HEADS/ ACCOUNTABLE OFFICERS**

You are hereby designated to compose the committee to draft and formulate the guidelines on the direct release of school mooe allocation to separate bank accounts of school heads/accountable officers. By early 2016 we will implement the "cheque-less" transaction on the downloading of school mooe.

This is in response to the **advice of DBM to promote the use of Authority to Debit Account (ADA) as mode of disbursement for all National Government Agencies (NGA)** in support of DBM Circular Letter Nos. 2013-16, 2013-16A, and 2013-16B dated December 23, 2013, February 6, 2014 and February 25, 2014 respectively.

The chairperson of the committee will communicate with you on the dates of your meeting.

Thank you.