

Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF BOHOL**  
City of Tagbilaran



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## Office Memorandum

Date: April 16, 2015


**Subject: Interview of Applicants for the Created Items due to Approved DepEd Rationalization Plan**


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Please be informed that this office is in the process of interviewing applicants for the positions vacated and created due to the approved Rationalization Program of the Department of Education to be deployed to the different Organizational Unit of the Schools Division Office in the Division of Bohol.

Interested applicants for these vacancies are advised to come for interview on April 27, 2015 will start at 1:00 p.m. at the Division Office Conference Room, New Capitol Site, Cogon District, Tagbilaran City. For more details, please call at 411-2544 and 501-7550.

Please be guided accordingly.

  
**WILFREDA D. BONGALOS, Ph.D.**  
Assistant Schools Division Superintendent  
OIC Office of the Schools Division Superintendent



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
DIVISION OF BOHOL  
City of Tagbilaran

March 16, 2015

**Atty. Gina A. Crucio**  
Director II  
Civil Service Commission  
Tagbilaran City Field Office



**Madam:**


Listed hereunder are vacant positions of the DEP-ED, Division of Bohol to wit:

1. Region VII; DEP-ED; Division of Bohol; Chief Education Supervisor; SG-24; GAA-FY-2015; OSEC-DECSB- CES-510017, 510018; Qualifications: Master's Degree in Education or relevant Master's degree with specific area of specialization; Experience: 4 years of relevant experience involving management and supervision; Training: 24 hrs of training in management and supervision; Eligibility: RA 1080 (Teacher).
2. Region VII; DEP-ED; Division of Bohol; Education Program Supervisor ; SG-22; GAA-FY-2015; OSEC-DECSB- EPSVR-510019, 510020; Qualifications: Master's Degree in Education or relevant Master's degree with specific area of specialization; Experience: 2 years as Principal/ 2 years as HT/ 2 years as MT; Training: 8 hrs relevant training; Eligibility: RA 1080 (Teacher).
3. Region VII; DEP-ED; Division of Bohol; Attorney III; SG-21; GAA-FY-2015; OSEC-DECSB-ATY3-9; Qualifications: Bachelor of Laws; Experience: 1 year relevant experience; Training: 4 hours of relevant training; Eligibility: RA 1080 (BAR).
4. Region VII; DEP-ED; Division of Bohol; Accountant III; SG-19; GAA-FY-2015; OSEC-DECSB-A3-6; Qualifications: Bachelor's degree in Commerce/Business Administration Major in Accounting; Experience: 2 years of relevant experience; Training: 8 hours relevant training; Eligibility: RA 1080 (CPA).
5. Region VII; DEP-ED; Division of Bohol; Engineer III; SG-19; GAA-FY-2015; OSEC-DECSB-ENG3-510011; Qualifications: Bachelor's Degree in Engineering relevant to the job; Experience: 2 years relevant experience; Training: 8 hours relevant training; Eligibility: RA 1080.
6. Region VII; DEP-ED; Division of Bohol; Information Technology Officer I; SG-19; GAA-FY-2015; OSEC-DECSB-ITO1-8; Qualifications: Bachelor's degree relevant to the job; Experience: 2 years of relevant experience; Training: 8 hours of relevant training; Eligibility: Career Service (Professional), Second Level Eligibility.

7. Region VII; DEP-ED; Division of Bohol; Senior Education Program Specialist; SG-19; GAA-FY-2015; OSEC-DECSB-SREPS- 510015, 510016, 510017, 510018; Qualifications: Bachelor's degree in Education or its equivalent and completion of academic requirements for master's degree relevant to the job; Experience: 2 years experience in education, research, development, implementation or other relevant experience; Training: 8 hrs. of relevant training; Eligibility: RA 1080, Career Service Professional, Appropriate Eligibility for Second Level Position.
8. Region VII; DEP-ED; Division of Bohol; Administrative Officer V; SG-18; GAA-FY-2015; OSEC-DECSB-ADOF5-7; Qualifications: Bachelor's degree; Experience: 2 years relevant experience; Training: 8 hrs. of relevant training; Eligibility: Career Service (Professional), Second Level Eligibility.
9. Region VII; DEP-ED; Division of Bohol; Planning Officer III; SG-18; GAA-FY-2015; OSEC-DECSB-PLO3-510010; Qualifications: Bachelor's degree relevant to the job; Experience: 2 years relevant experience; Training: 8 hours of relevant training; Eligibility: Career Service (Professional), Second Level Eligibility.
10. Region VII; DEP-ED; Division of Bohol; Education Specialist II; SG-16; GAA-FY-2015; OSEC-DECSB-EP2-510018, 510019, 510020, 510021, 510022, 510023, 510024, 510025 ; Qualifications: Bachelor's degree in Education or its equivalent; Experience: 2 years experience in education, research, development, Implementation or other relevant experience; Training: 4 hrs. of relevant training; Eligibility: RA 1080, Career Service (Professional), Appropriate Eligibility for Second Level Position.
11. Region VII; DEP-ED; Division of Bohol; Administrative Officer IV; SG-15; GAA-FY-2015; OSEC-DECSB-ADOF4-510005, 510006, 510007, 510008; Qualifications: Bachelor's degree; Experience: 1 year of relevant experience; Training: 4 hours relevant training; Eligibility: Career Service Prof./First Level Eligibility.
12. Region VII; DEP-ED; Division of Bohol; Librarian II; SG-15; GAA-FY-2015; OSEC-DECSB-LIB2-510018; Qualifications: Bachelor's degree in Library Science of Information science or Bachelor of Science in Education/Arts Major in Library Science; Experience: 1 year of relevant experience; Training: 4 hours relevant training; Eligibility: RA 1080 (Librarian Eligibility).
13. Region VII; DEP-ED; Division of Bohol; Project Development Officer II ; SG-15; GAA-FY-2015; OSEC-DECSB-PDO2-510007, 510008; Qualifications: Bachelor's degree relevant to the job; Experience: 1 year of relevant experience; Training: 4 hours relevant training; Eligibility: Career Service (Professional)Second Level Eligibility.
14. Region VII; DEP-ED; Division of Bohol; Legal Assistant I; SG-10; GAA-FY-2015; OSEC-DECSB-LEA1-5; Qualifications: Bachelor's degree relevant to the job; Experience: None Required; Training: None Required; Eligibility: Career Service (Professional)Second Level Eligibility.

15. Region VII; DEP-ED; Division of Bohol; Administrative Assistant III ; SG-09; GAA-FY-2015; OSEC-DECSB-ADAS3- 4, 5 ; Completion of two years studies in college; one year relevant experience; 4 hours relevant training Eligibility; Career Service Sub-Professional. First Level Eligibility.
16. Region VII, DEP-ED, Division of Bohol; Administrative Assistant II; SG-08; GAA-FY 2015; OSEC-DECSB-ADAS2- 6 ; Completion of two years studies in college; 1 year of relevant experience, 4 hours of relevant training eligibility; Career Service (Sub-Professional) First Level Eligibility.
17. Region VII; DEP-ED; Division of Bohol; Administrative Assistant I; SG-7; GAA-FY-2015; OSEC-DECSB-ADAS1-510024; Qualifications: Completion of two years studies in college; Experience: None Required; Training: None Required; Eligibility: Career Service (Sub-Professional) First Level Eligibility.
18. Region VII; DEP-ED; Division of Bohol; Administrative Aide VI; SG-6; GAA-FY-2015; OSEC-DECSB-ADA6-510023, 510024, 510025, 510026, 510027, 510028, 510029; Qualifications: Completion of two years studies in college; Experience: 1 year of relevant experience; Training: 4 hrs of relevant training; Eligibility: Career Service (Sub-Professional) First Level Eligibility.

Very truly yours,

  
**WILFREDA D. BONGALOS, Ph.D.**  
Assistant Schools Division Superintendent  
Officer-In-Charge 