



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF BOHOL**  
City of Tagbilaran



February 3, 2015

**UNNUMBERED MEMORANDUM**

To : Desiderio V. Deligero, Generosa Castillo, Ivory Garces, Cerlito Romero,  
Luz Salamanes, Ma. Rosanna Villaver and Casiana Tatad

Subject: **RE-ORIENTATION ON FINANCIAL MANAGEMENT OF DISTRICT BOOKKEEPERS FOR  
THE IMPLEMENTATION OF THE DIVISION CONTINUOUS IMPROVEMENT (CI) PROJECT**

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1. In view of the Continuous Improvement (CI) Project implementation of the Division of Bohol, the Division CI Team will conduct a one-day Re-Orientation on Financial Management. This will be conducted on Friday, February 6, 2015 at JJs Seafood Village, K of C Drive, Tagbilaran City from 8:00am to 1:00pm.
2. The participants of this activity are the Division CI Team, District Bookkeepers and Division Financial Staff.
3. Expenses relative to the conduct of this activity shall be charged to Division HRTD Funds/Division/School MOOE Funds subject to the usual accounting rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

*W. D. Bongalos*  
**WILFREDA D. BONGALOS, Ph.D., CESO VI**  
Schools Division Superintendent *2/3/2015*

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